



## ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

### NOTICE TO BIDDERS

## ST. TAMMANY PARISH

### **Bid # 21-2-2 – Skillet & Kettle – Jail Kitchen**

Sealed bids will be received by the Department of Procurement, until 2:00 p.m., **Wednesday, February 3, 2020** and then opened and read publicly at that time by the Procurement Staff for the following project:

Each paper bid must be submitted in a sealed envelope. The outside of the envelope shall show the Name and Address of the Bidder, the Project Name and the Bid Number.

Specifications may be obtained online at <http://www.stpgov.org/> or at [www.bidexpress.com](http://www.bidexpress.com). It is the Vendor's responsibility to check the Parish website frequently for any possible addenda that may be issued. The Parish is not responsible for a Vendor's failure to download any addenda documents required to complete a submission.

**A Non - Mandatory Pre-Bid Conference will be held at 9:00 AM CST/CDT on Wednesday, January 20, 2021, at the St. Tammany Parish Jail, 1200 Champagne Street, Covington, LA 70434.**

Bids will be received at 21454 Koop Dr., Suite 2F, Mandeville, LA 70471 from each bidder or his agent and given a written receipt, by certified mail with return receipt requested, or electronically at [www.bidexpress.com](http://www.bidexpress.com).

**Due to the COVID-19 pandemic, and in an effort to help slow the spread of the virus, Openings will take place outside at the "Pavilion" of Building B located at 21454 Koop Drive, Mandeville, La. 70471. Any questions regarding this should be directed to the Department of Procurement via email at [purchasing@stpgov.org](mailto:purchasing@stpgov.org). Please call the Procurement office at 985-898-2520 and we will meet you at the front entrance of Building B to collect bids and issue a receipt.**

Procurement Department